

## University of Granada Information Sheet

The University of Granada (UGR) was founded in 1531. As a classic university with around 65,000 students, 3,700 lecturers, 2,200 administrative and support staff, the UGR offers a wide range of courses at undergraduate and postgraduate level. Every year over 8,000 international graduate and postgraduate students choose the UGR to take full study programmes or via the approximately 800 network and bilateral exchange agreements in which the UGR is involved. The UGR is the leading European university in number of incoming and outgoing Erasmus students, and in 2007, received the Erasmus Gold Star Award in recognition of its contribution to the programme. Additionally, the UGR is a full member of numerous international networks and associations such as the Coimbra Group, UNIMED, EUA, IAU, EAIE, AUIP, AIEA, ORION or PEACE.

The UGR is a comprehensive public higher education institution. The UGR is committed not only to quality and excellence in education, learning and research but also to activities targeting the transfer of scientific, technical and artistic knowledge to society, the betterment of society and a sustainable environment. As a modern university with a long-standing tradition, the UGR strives for improved and increasing outreach and the promotion of strong links with its local and regional context. Respect for the dignity of individuals, freedom of thought and expression, justice, equality, solidarity and eradication of discrimination are among the main values of the UGR. Due to its long-standing tradition, geographical location and high standards, both in teaching and research, the UGR regards internationalization as one of its strategic aims.

The main activities of the University of Granada are related to higher education, learning and research in a very broad sense. Its more than 100 departments carry out high quality research and teaching activities at all levels. Furthermore, central services for students, research equipment, continuing education, summer schools, language training, transfer of knowledge, work placements, etc. are available for all the members of its academic community. The UGR is involved in a vast number of national and international projects financed through different programmes such as the Seventh Framework Programme (FP7), the Lifelong Learning Programme (Erasmus, Comenius, ...), Erasmus Mundus, Tempus, Alfa, etc.

## Key Data on the Institution

**Name of the University:** University of Granada

**Head of Institution:** Francisco González Lodeiro (Rector)

**Address:** Avda. del Hospicio, s/n C.P. 18071 Granada (Spain)

- **Erasmus Mundus Coordinator:** Artur Schmitt [dirinternational@ugr.es](mailto:dirinternational@ugr.es)

- **Erasmus Mundus Projects Management Unit:** [intlprojects@ugr.es](mailto:intlprojects@ugr.es)

- **Erasmus Mundus Mobility Unit:** [intlerasmusmundus@ugr.es](mailto:intlerasmusmundus@ugr.es)

## Websites

**General Website:** <http://www.ugr.es>

**International Office website:** <http://internacional.ugr.es/>

**Website with specific information for Erasmus Mundus applicants:**

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/erasmusmundus>

**E-mail:** [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

## Academic calendar (lecture periods)

Link to academic calendar <http://secretariageneral.ugr.es/pages/calendario>

Lecture periods

first term 2014/2015 (winter term)

start date: end of September 2014

end date: end of January 2015

examination period(s): end of January until mid February 2015

second term 2014/2015 (summer term)

start date: mid February 2015

end date: mid June 2015

examination period(s): beginning of June until mid July 2015

## Exchange students (non degree seeking)

### **General requirements:**

- At the moment of application and during the entire stay abroad, the students must be enrolled in an undergraduate, master or PhD programme at their home institution and pay the corresponding tuition fees there where applicable.

### **Undergraduate applicants (exchange):**

#### Application Requirements:

- Candidates have to be enrolled at an undergraduate programme at the home university
- Study plan approved by the home University.
- Language requirements: See section below about Language requirements

#### Admission Requirements:

- Selected candidates have to be enrolled at an undergraduate programme at the home university when starting the mobility period and during their entire period abroad.
- Selected candidates have to sign a learning and recognition agreement and has to be duly approved by the home and host institutions before the start of the stay abroad. Modifications are possible during the first month of the corresponding study period.

Contact information: [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

### **Master applicants (exchange):**

#### Application Requirements:

- Candidates have to be enrolled at a master programme at the home university.
- Pre-admission letter duly signed and sealed by the master programme coordinator.
- Language requirements: See section below about Language requirements

#### Admission Requirements:

- Selected candidates have to be enrolled at a master programme at the home university when starting the mobility period and during their entire period abroad.
- Selected candidates have to sign a learning and recognition agreement and has to be duly approved by the home and host institutions before the start of the stay abroad. Modifications are possible during the first month of the corresponding study period.

#### Preadmission letter models:

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/erasmusmundus>

Contact information: [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

[epinternacional@ugr.es](mailto:epinternacional@ugr.es)

Contact details for master coordinators: See academic offer

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/academicofferugr20111109>

### **PhD Applicants (exchange):**

#### Application Requirements:

- To be enrolled at a PhD programme at the home university. Potential applicants must be regular doctoral candidates at their home institution and pay the corresponding tuition fees there where applicable.
- Pre-admission letter duly signed and sealed by the PhD programme coordinator.

#### Admission Requirements:

- To be enrolled at a PhD programme at the home university when starting the mobility period and during the entire period abroad.
- A draft study and work plan drawn in cooperation with the academic supervisors at the home and host universities has to be approved before the start of the mobility period. This study and work plan has to be signed by the student and the academic supervisor at the home and host universities

#### Preadmission letter models:

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/erasmusmundus>

Language requirements: Sufficient knowledge of the working language previously agreed with the corresponding research unit at the Universidad de Granada.

Contact information: [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

[epinternacional@ugr.es](mailto:epinternacional@ugr.es)

Contact details for master coordinators: See academic offer

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/academicofferugr20111109>

## **Degree seeking students**

**Important: No degree seeking applicants for full undergraduate programmes will be considered.**

**General conditions:**

- Selected grantees will enrol as regular master's students or doctoral candidates at the University of Granada.
- Once all academic and administrative requirements are fulfilled, the students will obtain an official degree and the corresponding diploma supplement.

**Master applicants (Degree seeking):**

Application Requirements:

- To hold a bachelor's degree or equivalent with a minimum of 180 ECTS or 3 years full time studies, granting access to postgraduate studies at the home university.
- Pre-admission letter duly signed and sealed by the master programme coordinator.
- Language requirements: See section below about Language requirements

Admission Requirements: Selected candidates will have to follow the standard admission procedure for master programmes: registration in "Distrito Único":  
[http://www.juntadeandalucia.es/innovacioncienciayempresa/sguit/mo\\_calendario.php](http://www.juntadeandalucia.es/innovacioncienciayempresa/sguit/mo_calendario.php)

More information: [http://escuelaposgrado.ugr.es/pages/masteres\\_oficiales](http://escuelaposgrado.ugr.es/pages/masteres_oficiales)

Preadmission letter models:

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/erasmusmundus>

Contact information: [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

[epinternacional@ugr.es](mailto:epinternacional@ugr.es)

Contact details for master coordinators: See academic offer  
<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/academicofferugr20111109>

**PhD applicants (Degree seeking):**

Application Requirements:

- Master's degree or equivalent granting access to doctoral studies at the home university.
- Pre-admission letter duly signed and sealed by the PhD programme coordinator.

Admission Requirements:

- Selected grantees will follow the standard admission procedure and enrol as regular doctoral candidates at the Universidad de Granada. Some candidates might be asked by the Academic Committee of the Doctoral Programme to follow complementary courses at master level. Full master studies, however, will not be authorized.
- The Academic Committee of any Doctoral (PhD) Programme may set additional requirements and criteria to the programme for selecting and admitting students. Some doctoral programmes may require a certain level of language proficiency. Hence, CHECK THE PROGRAMME'S WEB SITE FOR THE REQUIRED LANGUAGE AND THE CORRESPONDING LEVEL. In such case, it is mandatory to submit a Language Proficiency Certificate issued by any of the institutions listed in:

[http://internacional.ugr.es/pages/promocion\\_ling/tablasdecertificadosaceptadosporlaugrparaacreditaciondelenguasextranjeras](http://internacional.ugr.es/pages/promocion_ling/tablasdecertificadosaceptadosporlaugrparaacreditaciondelenguasextranjeras).

- Standard admission procedure to enrol as regular doctoral candidates at the Universidad de Granada

[http://escuelaposgrado.ugr.es/doctorado/tramites\\_administrativos\\_alumnos\\_doctorado/ficheros\\_tramites\\_administrativos\\_alumnos\\_doctorado/informacionaccesoadmission\\_eng](http://escuelaposgrado.ugr.es/doctorado/tramites_administrativos_alumnos_doctorado/ficheros_tramites_administrativos_alumnos_doctorado/informacionaccesoadmission_eng)

More information: <http://escuelaposgrado.ugr.es/doctorado/index>

Preadmission letter models:

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/erasmusmundus>

Language requirements: Generally, sufficient knowledge of the working language previously agreed with the corresponding PhD Programme Coordinator at the Universidad de Granada, except when it is an admission requirement

Contact information: [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

[epinternacional@ugr.es](mailto:epinternacional@ugr.es)

Contact details for PhD coordinators: See academic offer  
<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/academicofferugr20111109>

## Short stays:

### - At Post Doctoral level:

#### Application Requirements:

- Potential applicants must hold a doctoral degree and will normally be a researcher at their home institution.
- Support letter signed by the head of the corresponding research unit at the Universidad de Granada.
- Research plan to be agreed on previously with the contact person at the University of Granada.

#### Language requirements:

- Sufficient knowledge of the working language previously agreed with the corresponding research unit at the Universidad de Granada.

Contact information: [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

### - Academic and Administrative staff

#### Application Requirements:

- Potential applicants must work as academic or administrative staff at their home institution.
- Support letter signed by the head of the corresponding academic or administrative unit at the Universidad de Granada.
- Research or work plan to be agreed on previously with the contact person at the University of Granada.

#### Language requirements:

- Sufficient knowledge of the working language previously agreed with the corresponding research unit at the Universidad de Granada.

Contact information: [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

## Language requirements (Applicable for undergraduate and master applicants only).

- Regular language of instruction: Spanish
- The list of courses taught in English is available at: <http://masteres.ugr.es/pages/bilingue>

Required level of language of instruction: B1.

Accepted certificate(s) for Spanish language:

- Business Language Testing Service (BULATS)
- Instituto Cervantes – Diploma de Español como Lengua Extranjera (DELE)
- The European Language Certificates (TELC)

Accepted certificate(s) for English (and other languages):

See:

[http://internacional.ugr.es/pages/promocion\\_ling/tablasdecertificadosaceptadosporlaugr\\_5122011](http://internacional.ugr.es/pages/promocion_ling/tablasdecertificadosaceptadosporlaugr_5122011)

## Specific information regarding language requirements can be found on the academic offer of the University of Granada

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/academicofferugr20111109>

### Official language proficiency certificates:

In the light of regional legislation, university regulations and recommendations from the European Commission, incoming Erasmus Mundus Action 2 applicants and scholarship holders to the University of Granada are subject to the following conditions regarding their language proficiency.

It is mandatory for undergraduate and master students who apply to the Erasmus Mundus Accion 2 programme to submit a Language Proficiency Certificate (minimum level B1 of the language of instruction) issued by any of the institutions listed in the file:

[http://internacional.ugr.es/pages/promocion\\_ling/tablasdecertificadosaceptadosporlaugrparaacreditaciondelenguasextranjerass](http://internacional.ugr.es/pages/promocion_ling/tablasdecertificadosaceptadosporlaugrparaacreditaciondelenguasextranjerass)

If an official language proficiency certificate issued by one of the organizations mentioned in the list of organizations recognized by our university cannot be provided before the deadline of the call for applications, potential applicants may submit other certificates that indicate a sufficient level of language competence.

The language proficiency should be expressed in terms of the Common European Framework of Reference for Languages regarding speaking, writing, listening and reading. These certificates will be examined by the university-wide committee for language accreditation, and those meeting the international standards applied in the table mentioned above will be accepted. Notwithstanding, the Universidad de Granada reserves the right to accept or refuse any non-official language proficiency certificate which does not guarantee those standards on an individual basis during the application and evaluation phase.

Undergraduate and master students pre-selected for a scholarship MUST provide an official language proficiency certificate before they can receive an invitation letter for their stay at the Universidad de Granada.

If candidates cannot provide one of the official certificates accepted for Spanish language, they MUST take the UGR official Spanish examination (organised by the Centro de Lenguas Modernas of UGR), which will be sent to partner universities so students do not have to travel. The examination, which will take place around end of May or first fortnight of June, will be divided into two parts: (a) a written part supervised by a responsible person from the home institution and (b) a spoken part done through skype. The exam has to be supervised by a professor or a responsible person from the students' home university. Students passing the examination may receive an official accreditation certificate from the Modern Languages Centre of the University of Granada, on payment of the corresponding fees.

In order to send the examination to your institution, it is necessary for you to sign a confidentiality agreement, which is a guarantee for the UGR that the exam will be taken in regular conditions, supervised by a member of the academic staff at your university, and not disclosed either before or after the examination date.

Only those students who provide an Official Language Proficiency Certificate or pass the exam organised by the UGR, may be admitted at our university.

## Course information websites

Undergraduate studies:

<http://grados.ugr.es>

<http://estudiaengranada.ugr.es>

Master programmes:

<http://masteres.ugr.es>

<http://estudiaengranada.ugr.es>

<http://escuelaposgrado.ugr.es>

<http://posgrados.ugr.es/>

PhD programmes:

<http://doctorados.ugr.es>

<http://estudiaengranada.ugr.es>

<http://escuelaposgrado.ugr.es>

<http://posgrados.ugr.es/>

## Student and welcome services

**Link to student guide:**

<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes>

**Estimated living and expenses:** The city of Granada is considered as one of the cheapest place in Spain and Europe to live as a student. Obviously, the cost of student's life in Granada depends on their own way, but approximately it would take 550 € or 650 € of expenses per month. For guidance, we are detailing the cost of living in Granada in the most basic aspects:

- Accommodation in a shared flat (water and energy expenses included) goes between 200 € to 250 € per month.
- The daily menu in the university refectories costs 3,50 €. Besides, the take away menu costs 4 €.
- A city bus single ticket costs 1,20 €, and by using the bus card, the price is 0,57 € per trip.

## Housing

Housing: Yes

Link to housing information: <http://estudiantes.ugr.es/alojamientos3/>

Contact information:

Oficina de Gestión de Alojamientos.

Vicerrectorado de Estudiantes.

Severo Ochoa s/n. 18071. Granada.

Ph. 958.244072 - Fax. 958.243134.

E-mail. [alojamiento@ugr.es](mailto:alojamiento@ugr.es)

## Facilities for students with special needs:

Student Support Services (Servicio de Asistencia al estudiante - Gabinete de Atención Social):

[http://ve.ugr.es/pages/sae/atencion\\_social/necesidades\\_espanol](http://ve.ugr.es/pages/sae/atencion_social/necesidades_espanol)

## Welcome event / orientation week:

1<sup>st</sup> Semester / Full Academic Year: the week prior to start of courses (third week of September 2014)

2<sup>nd</sup> Semester: the week prior to start of the second semester (second or third week of February 2015)

## Language course(s):

**The Centre of Modern Languages** (<http://www.clm-granada.com>) offers language courses: Spanish, Arab, French, English, Italian, German, Russian and Swedish language.

**The Confucius Institute:** (<http://institutoconfucio.ugr.es>) gives also the opportunity to study Chinese language and culture during the academic year.

## International Office / Student Service Center / Visitor Service

Vice-Rector's Office for International Relations and Development Cooperation

University of Granada

Complejo Administrativo Triunfo, Avda. del Hospicio s/n

18071 Granada (Spain)

+34 958 249 030

<http://internacional.ugr.es>

[intlinfo@ugr.es](mailto:intlinfo@ugr.es)

## Contact details:

- **Vice-Rector's Office for International Relations and Development Cooperation**

<http://internacional.ugr.es>

e-mail: [intlinfo@ugr.es](mailto:intlinfo@ugr.es)

Phone: +34 958 249 030

- **International School for Postgraduate studies (for Master and PhD degree seeking applicants)**

<http://escuelaposgrado.ugr.es/>

[epinternacional@ugr.es](mailto:epinternacional@ugr.es)

Phone: 958249681 - 958248900 - 958249688

## Other useful information

**UGR staff phone and e-mail list** <http://directorio.ugr.es/>

University Refectories <http://www.ugr.es/local/scu/>

Casa de Porras Cultural Centre <http://www.ugr.es/local/ccucp>

Sports Centre (CAD) <http://cad.ugr.es>

UGR services: <http://uniweb.ugr.es/ugr/pages/servicios>

## Social Networking

<http://www.facebook.com/internacionalugr>

<http://www.facebook.com/universidadgranada>

<http://twitter.com/canalugr>